

**Queen’s Students’ Union ‘One-off’ Event Sponsorship Agreement**

This agreement is between Queen’s Students’ Union **Insert Club/Society Name** and **Insert Company Name** in respect of sponsorship for an agreed ‘one-off’ event. By signing this agreement all parties agree that they have read, understood and agreed to the terms stated in the Students’ Union sponsorship policy and guidelines.

The Sponsorship Agreement:

**Insert Company Name** agrees to provide **Insert Club/Society Name** with the following (*any amount provided should be plus 20% VAT*):

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**Insert Club/Society Name** agrees to provide **Insert Company Name** with the following:

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Signed on behalf of **Insert Company Name** (Main Point of Contact for Company):

**Name in Capitals:**

**Position:**

**Signature:**

**Date:**

Signed on Behalf of **Insert Club/Society Name** (Main Point of Contact for Club/Society):

**Name in Capitals:**

**Position** (President/Secretary/Treasurer**):**

**Signature:**

**Date:**

Signed on Behalf of **Insert Club/Society Name**:

**Name in Capitals:**

**Position (**President/Secretary/Treasurer):

**Signature:**

**Date:**